

Carroll County Board of Canvassers  
300 S Center Street, Robert Moton Building, Gymnasium, Westminster, MD 21157

November 18, 2022 – Mail-in Ballot Canvass 2 for an In-Person Election with Precincts

**ATTENDEES**

**Board of Canvassers (in person):**

<b>Name</b>	<b>Position</b>	<b>Party</b>
Griffith Manahan	Chairman	Republican
John Woodley	Secretary	Republican
Carol Coley	Member	Democrat
Samuel Foster	Member	Democrat
Harvey Tegeler	Member	Republican
Jay Gullo	LBE Attorney	

**LBE Staff (in person):**

<b>Name</b>	<b>Position</b>
Katherine Berry	Election Director
Erin Perrone	Deputy Director
Jennifer Bartholow	Election Program Supervisor
Olivia Smith	Election Program Assistant
Isaac Nogueron	Election Program Assistant
Kimberly Bullock-Jones	Election Program Supervisor
Eduardo DeLima	Election Program IT Specialist

**Guests at MIB2 Canvass:**

None
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All canvassers, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

**DECLARATION OF QUORUM PRESENT**

The meeting of the Board of Canvassers began Friday, November 18, 2022 at 10:00 am, at the Robert Moton Gym located in the same building as the Carroll County Board of Elections at 300 South Center Street, Westminster, Maryland. There was a quorum of the Board of Canvassers in-person, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

**CONFIRMATION OF OATH**

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Heather Dewees, the Clerk of the Court for Carroll County, administered and recorded the oath of each member of the Board of Canvassers on Wednesday, September 14, 2022 during the in-person Board Meeting.

### **ELECTION OF OFFICERS**

At a meeting on Tuesday, November 8, 2022, the Board of Canvassers elected Griffith Manahan as Chairman of the Board of Canvassers and John Woodley as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Katherine Berry noted that public notice of the vote by mail canvass was provided and that the notice was provided by email notice to the Republican and Democratic Central Committees, the State Board of Elections, on our website and social media accounts.

### **VERIFICATION OF BALLOT SCANNER(S)**

Ms. Berry presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing on Tuesday, October 11, 2022. Ms. Berry reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Ms. Berry provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Ms. Berry noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Kimberly Jones and Eduardo DeLima verified that the seals on the ballot scanners were intact and recorded the optical scan ballot scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Ms. Jones and Mr. DeLima noted that the ballot scanners serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Ms. Berry posted one copy of the Zero Report from the ballot scanners on the door to the entrance of the canvass room. Ms. Jones and Mr. DeLima printed a second copy of the Zero Report, which remained attached to the ballot scanners. The Chairman, Griffith Manahan and Secretary, John Woodley of the Board of Canvassers signed the Zero Report attached to the ballot scanners. Ms. Berry also confirmed that the ballot boxes were empty.

*A copy of the Scanning Unit Opening Integrity Report is attached to the minutes.*

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## **CANVASS OF BALLOTS**

### **Overview of Canvass Process**

Mr. Manahan explained the rules concerning public observation of the canvass. Mr. Manahan provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots are distributed to the ballot processing canvassing teams in batches. Each canvassing team reviews the envelope first to determine whether it was timely received.

For timely received ballots, each canvasser determines whether the voter signed the oath. After verifying that the oath is signed, each canvasser opens the envelopes. With the envelope face down, each canvasser removes the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes are set aside. Each canvasser reviews the ballots for compliance and tabulating acceptability.

Ballots that were marked using the online ballot marking wizard are duplicated and verified by a bipartisan ballot duplication team. The ballot duplication team compares the two ballots to ensure that the ballot duplicated during the canvass matches the ballot returned by the voter.

Ballots that are untimely or are otherwise not in compliance are placed in a plain envelope, with the canvasser's number, or other information identifying the canvasser to which the ballot belongs, and the reason(s) for the referral written on the envelope. The envelope with the ballots inside is referred to the Board of Canvassers for later review.

Mr. Manahan explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

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**Canvass Participants**

The ballot processing, duplicating, and optical scan operating canvassers are listed in the table.

<b>Canvassing Team: MIB-2 (November 18, 2022)</b>				
<b>TEAM #</b>	<b>NAME</b>	<b>PARTY</b>	<b>NAME</b>	<b>PARTY</b>
Team-1	Norma Bair	Republican	Susan Whitcomb	Unaffiliated
Team-2	Paula Stonesifer	Republican	Rob Caples	Democrat
Team-3	Rick Wills	Republican	Richard Riddle	Unaffiliated
Team-4	Judith Cook	Republican	Taylor Button	Democrat
Team-5	Adetutu "Fumi" Adejo	Republican	Stacy Jones	Democrat
Team-6	Kimberly Frock	Republican	Brian Joseph	Democrat
Team-7	Sharon Glass	Republican	Bruce Walz	Democrat
Scanner-1	Robert Boblitz	Unaffiliated	Rodney Morris	Democrat
Scanner-2	David Traekner	Republican		
Slicer/Count/Verify-1	Donna Schott	Republican	Precious Morrison	Democrat
Slicer/Count/Verify-2	Estelle Frederick	Republican		
Slicer/Count/Verify-3	Kimberly Madeja	Republican		
Runner-1	Guin Gilberto	Republican	Donald Mongold	Democrat

**Canvassing of Ballots**

Board of Canvassers’ Decision Meeting: Friday, November 18, 2022

The Board of Canvassers convened at 10:00 am to review ballots that were referred from the canvassers.

<b>Member</b>	<b>Action</b>	<b>Description</b>
Sam Foster	Motion - Initiated	Made a motion to accept and approve the opening and tabulation of the ballots.
John Woodley	Motion – Seconded	Seconded the motion.
<b>BOARD VOTE</b>	Motion - Passed	5 - 0

The Board of Canvassers ruled on whether to accept or reject the referred ballots. Please see **Appendix-A** for detailed information of ballot decision results.

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**Canvassing of Additional Mail-in Ballots**

Ms. Berry distributed to canvassing teams the additional mail-in ballots to review for timeliness and signatures. Ms. Berry presented 394 mail-in ballots with the recommendation to accept the mail-in ballots. This included mail-in ballots that were held out according to ballot style to preserve voter secrecy. The Board unanimously voted to accept the recommendation and voted to accept the ballots. Ms. Berry presented 49 mail-in ballots with the recommendation to reject.

Ballot Scanner Serial Number(s)	Seal Number(s)	Public Count
DS0315331598	3583699	0
DS0315331586	3583717	0
DS0315331601	3583475	0
DS0315320591	3583822	0

**Printing Canvass Results**

After scanning all accepted mail-in ballots, Ms. Jones and Mr. DeLima locked the ballot scanners and printed an Election Results Report. Ms. Berry confirmed that the number of accepted ballots equaled the number of ballots counted by the ballot scanners.

Election Director/Staff	Action	Description
Katherine Berry	Voting Results Report	Signed report and attached it to the Zero Report
Katherine Berry	Ballot Count	Manual Ballots versus Scanned Ballots
<b>Ballot Count Explanation:</b> The manual ballot and scanned counts were equivalent.		

A copy of the *Scanning Unit Closing Integrity Report* is attached to the minutes.

**Daily Canvassing Results**

Mail-In-Ballot-2 Canvass Statistics- Day 3	Number of Ballots
<b>Total Ballots Presented</b>	<b>394</b>
Accepted Ballots	<b>345</b>
Rejected Ballots	<b>49</b>

**MIB DAY-2 KEY POINTS:**

Griff initiated Board of Canvassers at MIB-2 meeting at 10:00AM.
Initiation time for meeting was 10:00AM. 1st Griff, 2nd Carol.
Scanners were confirmed to be at a zero (0) count by Sam Foster and John Woodley, 10:00AM.
Meeting close was 12:11PM. 1st Harvey, 2nd Carol.
303 Mail-in Ballots for canvass.
91 total with 49 presented for board decisions to reject.
394 total were canvassed.

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**ADJOURNMENT**

Board of Canvassers' Decision Meeting: Friday, November 18, 2022

The Board of Canvassers adjourned at 12:11 pm.

<b>Member</b>	<b>Action</b>	<b>Description</b>
Harvey Tegeler	Motion - Initiated	Made a motion to adjourn the board of canvassers meeting.
Carol Coley	Motion - Seconded	Seconded the motion.
<b>BOARD VOTE</b>	Motion - Passed	5 - 0